

## Registration of Factory and License Generation under The Factories Act, 1948

### **How To Apply:-**

- If your application for "Approval of Plan and permission to construct building as factory" has been successfully accepted then Please go to Labour Department Website ([www.cg.nic.in/labour](http://www.cg.nic.in/labour)) then click on link (कारखाना लॉगिन) and enter your loginid and password and go to your home page where link for factory registration is been shown. Click on that link and submit an application for registration of your factory.
- Then this application will be seen on Health and Safety login by verifying all details of online application Deputy Director Approve application within 30 days.
- After Registration of Factory, user has to apply for renewal through this online portal.
- User will also pay Registration amount through e-challan. Please go to (<http://www.cg.nic.in/eChallan/>) deposit amount and upload receipt.

### **List of Attachments:-**

- Chalan Copy(Receipt of amount deposited in bank)

### **TimeLine:-**

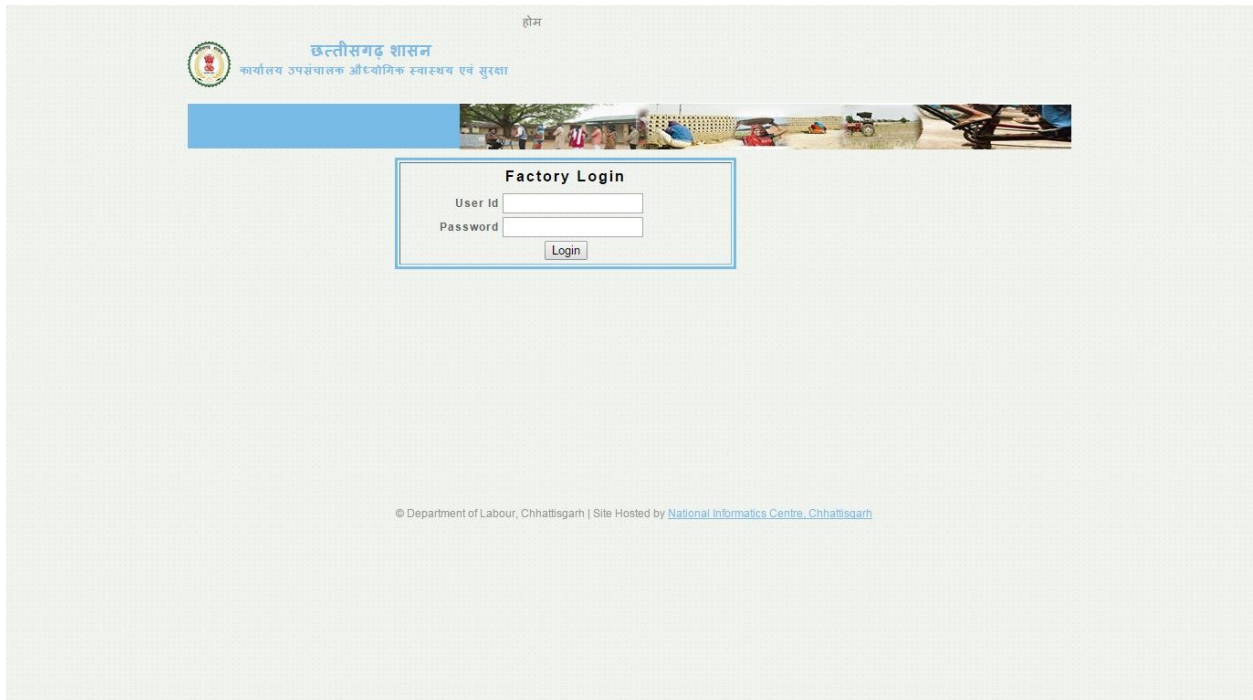
- After Successful submission of application form user will get their license within 30 days.

### **Verification (User guide)**

1. Visit the URL for verification  
(<http://www.cg.nic.in/labour/factoryrecords.aspx>)
2. Provide the detail (like Permission number/ certificate number/ Licence Number) and click on submit
3. System would authenticate the details

Now factory owner have to fill online form-4 application by entering their loginid and password for registration of their factory and license generation request.

## Login Page



The screenshot shows the 'Factory Login' page. At the top, there is a header with the Chhattisgarh Government logo and the text 'छत्तीसगढ़ शासन' (Chhattisgarh Government) and 'कार्यालय उपसंचालक औद्योगिक स्वास्थ्य एवं सुरक्षा' (Office of the Deputy Commissioner, Industrial Health & Safety). A 'होम' (Home) link is also present. Below the header is a banner image showing a factory scene. The main content area features a 'Factory Login' form with two input fields: 'User Id' and 'Password', and a 'Login' button. At the bottom, there is a footer with the text '© Department of Labour, Chhattisgarh | Site Hosted by [National Informatics Centre, Chhattisgarh](#)'.

होम

छत्तीसगढ़ शासन  
कार्यालय उपसंचालक औद्योगिक स्वास्थ्य एवं सुरक्षा

**Factory Login**

User Id

Password

Login

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# Form4

<b>1) FACTORY DETAILS</b>			
a) Full Name of Factory *	:	<input type="text"/>	
b) Licence Number	:	<input type="text"/>	
<b>2) FACTORY ADDRESS</b>			
(a) Full Postal Address and Situation of Factory. *	:	<input type="text"/>	
Plot No	:	<input type="text"/> District : <input type="text" value="--Select--"/> Pin Code : <input type="text"/>	
<input type="checkbox"/> Same As Full Postal Address )			
(b) Full Postal Address to which communication relating to factory should be sent. *	:	<input type="text"/>	
	Pin Code :	<input type="text"/>	
<b>3) NATURE OF MANUFACTURING PROCESS</b>			
<b>A) CARRIED ON IN THE FACTORY IN THE LAST 12 MONTHS (IN THE CASE OF FACTORY ALREADY IN EXISTENCE)</b>			
<input type="text"/>			
<input type="checkbox"/> Black Pipes <input type="checkbox"/> Lancing Pipes <input type="checkbox"/> M.S. Pipes			
<b>B) TO BE CARRIED ON IN THE FACTORY DURING THE NEXT TWELVE MONTHS (IN THE CASE OF ALL FACTORIES) *</b>			
<b>C) WHETHER IT INVOLVES HAZARDOUS PROCESS AS INTERPRETED UNDER SECTION 2[CB](GIVE DETAILS)</b>			
<b>D) WHETHER IT INVOLVES DANGEROUS OPERATION, WHOLLY OR PARTLY, AS DECLARED UNDER SUBRULE(1) OF THE RULE 107 UNDER SECTION 7(GIVE DETAILS)</b>			
<b>C) WHETHER IT INVOLVES HAZARDOUS PROCESS AS INTERPRETED UNDER SECTION 2[CB](GIVE DETAILS)</b>			
<b>D) WHETHER IT INVOLVES DANGEROUS OPERATION, WHOLLY OR PARTLY, AS DECLARED UNDER SUBRULE(1) OF THE RULE 107 UNDER SECTION 7(GIVE DETAILS)</b>			
<b>E) WHETHER ANY CHEMICAL SUBSTANCE AS SPECIFIED UNDER SECOND SCHEDULE OF THE ACT, IS USED, HANDLED, STORED OR PROCESSED THERE AT.</b>			
<b>4) Name, quantities and values of finished products manufactured during the last 12 months (in the case of factories already in existence) *</b>			
	Manufactured Process Name	Quantity	Value
1)	<input type="text"/>	<input type="text"/> <input type="text" value="--Select--"/>	<input type="text"/>
2)	<input type="text"/>	<input type="text"/> <input type="text" value="--Select--"/>	<input type="text"/>
3)	<input type="text"/>	<input type="text"/> <input type="text" value="--Select--"/>	<input type="text"/>
<b>5) Workers Strength</b>			
a) Maximum number of workers proposed to be employed on any day during the year. *	b) Maximum number of workers employed on any one day during the last twelve months (in the case of factories already in existence)	c) Number of workers to be ordinarily employed in the factory	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
<b>6) Nature and total amount of Power</b>			
i) Installed	<input type="text"/> <input type="text" value="--Select--"/>	ii) Proposed to be installed in the year *	<input type="text"/> <input type="text" value="--Select--"/>
<b>(7) Manager of the factory for the purposes of the Act. *</b>			
Full Name	:	Residential Address	:
<input type="text"/>		<input type="text"/>	
House No	:	Pin Code	:
<input type="text"/>		<input type="text"/>	
Mobile No.	:	Email ID	:
<input type="text"/>		<input type="text"/>	

8) Full Name and Residential Address of the Occupier, i.e. Address of the Occupier, i.e.

**OCCUPIER DETAILS \***

A) PARTNER / PROPRIETOR OF THE FACTORY IN CASE OF A PRIVATE FIRM OR PROPRIETARY CONCERN.

B) DIRECTORS, IN CASE OF A COMPANY OR FIRM. IN CASE OF A COMPANY OR FIRM.

C) THE PERSON'S APPOINTED TO MANAGE THE AFFAIRS OF THE FACTORY BY THE CENTRAL GOVERNMENT OR THE LOCAL AUTHORITY IN CASE OF A FACTORY OWNED BY GOVERNMENT OR THE LOCAL AUTHORITY IN CASE OF A FACTORY OWNED BY GOVT. OR LOCAL AUTHORITY. OF A FACTORY OWNED BY GOVT. OR LOCAL AUTHORITY.

9) Full Name of the owner of the premises or building (including the precincts there of) referred to in Sec. 83.inals there of) referred to in Sec. 83.inals there of) referred to in Sec. 83.

Full Name :  Address :   
Mobile No. :  EmailID :

10), (11), (12)

10) Reference number (a) and date of Approval/allotment of whether for old or new building & of construction or extension of factory by the state govt.	11) Reference Number and Date of Approval of the arrangements if any, made for the disposal of trade waste and effluent and Name of Authority granting such approval	(12) a) Reference Numbers's and date of approval of place & rule 3 of C.G. factories rules 1962 by chief inspector of factories C.G. b) Description of the factory premises approved as above and which consist of
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Reference Number : <input type="text"/>	Reference Number : <input type="text"/>	Reference Number : <input type="text"/>	Description : <input type="text"/>
Date of Approval : <input type="text"/>	Date of Approval : <input type="text"/>	Date of Approval : <input type="text"/>	
Name : <input type="text"/>			

13)

a) Amount of fee paid \* :

Approval : <input type="text"/>	Approval : <input type="text"/>	Approval : <input type="text"/>	Description : <input type="text"/>
Name : <input type="text"/>			

13)

a) Amount of fee paid \* :

b) In Treasury

1) Name of the treasury \* :

2) Challan Number and Date \* :  Date

Upload Original challan be enclosed :  No file chosen

Correspondent Address

Full Name :   
Mobile No. :  EmailID :   
Address :

Remark

Remark :

MANAGE


NOTES


- 1) If power is not used at the time of filling this form, but is introduced later, the fact should be communicated to the Chief Inspector of factories immediately.
- 2) If any of the persons named against item is minor, the fact should be clearly stated.

# Office Work Approval Process

## Login Page

होम

 **छत्तीसगढ़ शासन**  
कार्यालय उपसंचालक औद्योगिक स्नातक एवं सुरक्षा



**Factory Login**

User Id

Password

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# Approval Page



छत्तीसगढ़ शासन अम विभाग

Welcome:- Date:- 19/06/2015



## FORM 1-A (Prescribed under Rule 3A)

Application for approval of plans and for permission to construct/extend/or Take in to use any building as a factory.

Applicant's Name OR Factory Name	<input type="text" value="Applicant's Name"/>	Document Status	<input type="text" value="Document Not Submitted"/>					
Approval Status	<input type="text" value="Pending"/>	<input type="button" value="Search"/>						
App_IndustryID	Applicant's Name	Post	Address	Village	Mobile No.	Email-ID		
1	test	test	test	test	9876543210	h@h.h	<a href="#">Show Detail</a>	<a href="#">Download Document</a>



छत्तीसगढ़ शासन अम विभाग

Welcome:- Date:- 19/06/2015



## FORM 1-A (Prescribed under Rule 3A)

Application for approval of plans and for permission to construct/extend/or Take in to use any building as a factory.

1.	Applicant's Name & Post	<input type="text" value="test"/>	<input type="text" value="test"/>
2.	Address of applicant on which he desires to communicated in this regard	<input type="text" value="test"/>	
3.	Full Name and postal address of factory	<input type="text" value="test"/>	<input type="text" value="test"/>
4.	Situation of the factory to be located:Village.	<input type="text" value="test"/>	
	Mobile No.	<input type="text" value="9876543210"/>	
	Email-ID	<input type="text" value="h@h.h"/>	
	Remark	<input type="text" value="Email-ID"/>	
Document submission Date:		<input type="text" value="dd/MM/yyyy"/>	Approval Date: <input type="text" value="dd/MM/yyyy"/>
<input type="button" value="Approve"/> <input type="button" value="Cancel"/> <input type="button" value="Reset"/>			

# Licence

## GOVERNMENT OF CHHATTISGARH

Despatch No. : RPR9-497

Serial No. : 497

Despatch :  
Date



### LICENCE TO WORK A FACTORY

( Form No.3 prescribed under Rule 5 of C.G. Factories Rules 1962 )

**LicenceNo.** : 244/244/G-RM/RPR/2m(i)

(Mention This Number invariably in all correspondences with this office)

**Last Year Excess Fees** : 0

**Fees Paid Rs.** : 33800

**Challan No.** : 27251427

**Date** : 13-11-2014

**Treasury** : SBI RAIPUR

Licence is hereby granted to **SHRI VIVEK SACHDEV**

occupier of **SACHDEV FOOD PRODUCTS**

located at **RAWABHATA INDUSTRIAL ESTATE, RAIPUR District RAIPUR**

(Subject to the provisions of the Factories Act, 1948 and the rules made there under and the conditions annexed here with )

Valid only for the premises at the above location ( as per the plans approved under the Fctories Act and Rules ) for use as a factory employing not more than **250** ( in words **Two Hundred Fifty Only** ) workers on any one day during the year and having installed motive power **not exceeding 1000 Horse Power** (in words **One Thousand Only** )where the manufacturing process of **PADDY MILLING** will be carried by him.

This licence shall remain in force till the **31st day of December, 2015**